



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



A Tradition of Service

December 14, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
TO PURCHASE THREE INMATE TRANSPORTATION BUSES
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The recommended action will allow the Los Angeles County Sheriff's Department (Department) to replace three aging inmate transportation buses.

IT IS RECOMMENDED THAT YOUR BOARD:

Authorize the Los Angeles County's (County) Purchasing Agent to proceed with the tag-on acquisition to Purchase Order PO-SH-10322854 for the purchase of three additional prisoner transportation buses costing in excess of \$250,000 each.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department plans to purchase three inmate transportation buses as part of an effort to replace its aging fleet. The three buses will cost approximately \$479,906 each, plus tax. The Department is requesting approval to purchase these three buses, consistent with your policy requiring Board approval of fixed assets costing more than \$250,000.

Background

The Department currently operates 86 prisoner transportation coach-style buses that, in total, are driven more than 2.4 million miles in a typical year. Based on industry standards, the buses should be replaced after 12 years or 500,000 miles. However, the Department has not kept pace with its

ongoing bus replacement needs in the last decade due to budget constraints. The Department currently has 40 buses that meet or exceed the replacement criteria. The age and condition of these buses have resulted in several untimely breakdowns.

Implementation of Strategic Plan Goals

The recommendations are consistent with the County's Strategic Plan Goal 1, Operational Effectiveness, by reducing fleet downtime for repairs and maintenance; and Goal 5, Public Safety, as these recommendations support our public safety mission.

FISCAL IMPACT/FINANCING

Funding for the three buses exists within the Department's Processing Fee Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Your approval is required in order to purchase fixed asset items in excess of \$250,000. Your approval is also required to tag-on the prior Purchase Order PO-SH-10322854 in accordance with the same prices, terms, and conditions. Internal Services Department's (ISD) Purchasing Division solicited RFB-IS-10201069 in April 2010. The request was for three prisoner transportation buses. There was only one vendor, Motor Coach Industries (MCI), who bid on this request; thus, upon review of their bid, ISD proceeded with the award to MCI. Purchase Order PO-SH-10322854 was issued on June 9, 2010. Pursuant to a letter from MCI on November 2, 2010, they are willing to provide three additional units in accordance with the same prices, terms, and conditions as their prior Purchase Order.

This Board letter has been reviewed by County Counsel.

CONTRACTING PROCESS

This is a commodity purchase under the statutory authority of the purchasing agent. The purchase will be requisitioned through, and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures established by the County's ISD.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will improve the operation of the Inmate Transportation Program. The purchase of replacement buses will greatly reduce the risk of buses breaking down, including the associated disruptions when inmates are on board.

CONCLUSION

Upon approval by the Board, please return two adopted copies of this letter to the Department's Administrative Services Division.

Sincerely,



LEROY D. BACA
Sheriff

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